



**JOB  
TRAINING  
AGENCY**

## ROSEVILLE JULY WORKSHOPS

| MON   | TUES  | WED  | THURS  | FRI  |
|---|---|--|--|--|
| <p>Sign up by calling<br/>916.774.4074<br/>Or<br/>Stop by our front desk<br/>Bring Photo ID and SS<br/>Card to register<br/>All services are free</p> | 1   | 2  | 3  | 4<br> |
| 7   | 8<br>9:30AM-11:30AM<br>Business Math  | 9<br>Job Talk<br>9:00 AM– 11:00AM<br>Must check in by 8:45AM | 10<br>9:30AM-10:30AM<br>Writing your Résumé<br>11:00AM-12:00PM<br>Effective Job Search | 11   |
| 14  | 15<br>9:30AM – 10:30AM<br>Surviving the Interview<br>11:00AM – 12:00PM<br>Cover Letter/Master App | 16   | 17<br>11:00AM-12:00PM<br>Writing your Résumé   | 18   |
| 21  | 22<br>9:30AM – 10:30AM<br>Surviving the Interview<br>11:00AM – 12:00PM<br>Cover Letter/Master App | 23   | 24<br>11:00AM-12:00PM<br>Writing your Résumé   | 25   |
| 28  | 29  | 30   | 31<br>1:00PM – 2:00PM<br>Personal Financial Mgt  |  |