



**JOB  
TRAINING  
AGENCY**

**ROSEVILLE FEBRUARY WORKSHOPS**

MON	TUES	WED	THURS	FRI
<p>Sign up by calling 916.774.4074 Or Stop by our front desk Bring Photo ID and SS Card to register All services are free</p>				1
4	<p>5 10:30AM-11:30AM Writing your Résumé</p>	6	<p>7 10:30AM-11:30PM Successful Interviewing</p>	8
11	<p>12 <b>HOLIDAY</b></p>	<p>13 <i>J O B T A L K S 2:00pm</i></p>	<p>14 9:30AM – 10:30AM Effective Job Search  11AM-12PM Successful Interviewing</p>	15
<p>18 <b>HOLIDAY</b></p>	<p>19 9:30AM – 10:30AM Effective Job Search  11AM – 12PM Creating your Cover Letter &amp; Master Application</p>	20	<p>21 10:30AM—12:30PM Business Math</p>	22
25	<p>26 9:30AM – 10:30AM Effective Job Search  11AM-12PM Successful Interviewing</p>	27	<p>28 11:00AM-12:00PM Writing your Résumé  Personal Financial Mgt 1:00pm-2:00PM</p>	29